Pilates Boutique

A Complete Guide to the new booking system, ClassFit

This guide includes a beginning to end 'how to use' for our new booking system. If you want to skip to a certain section, find what you're looking for below:

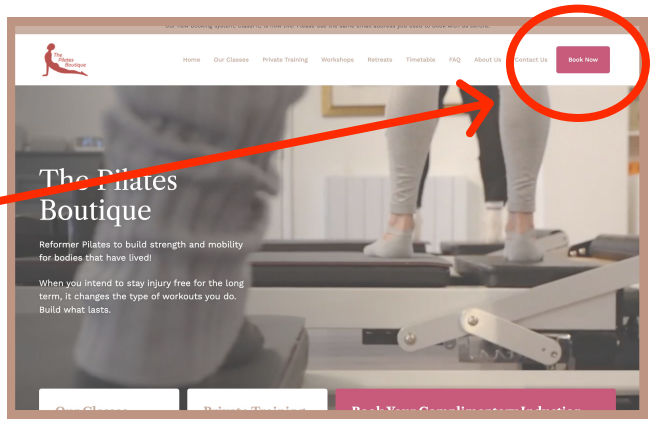
Section 1: How to login for the first time, *Page 1*
Section 2: How to book a class for the first time, *Page 2*
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Section 4: How to Navigate your account, *Page 4*

Section 1

How to login for the first time

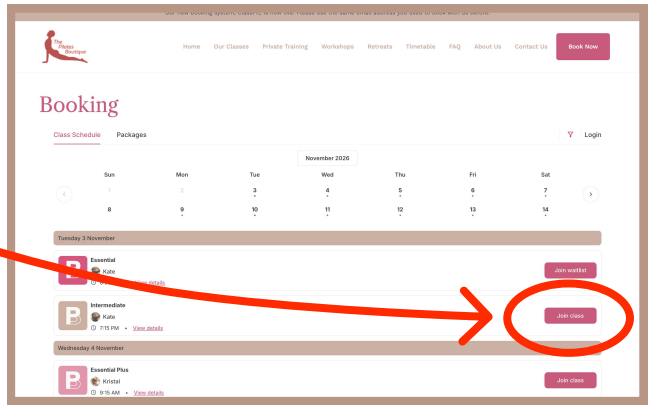
Step 1:

Go to our website Pilatesboutique.co.uk and click the 'Book Now' button in the top right hand corner as usual.



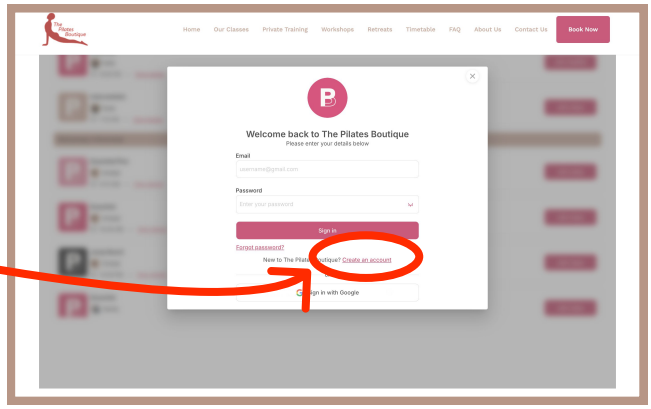
Step 2:

Using the 'class schedule', choose a class you would like to book and click 'Join Class'



Step 3:

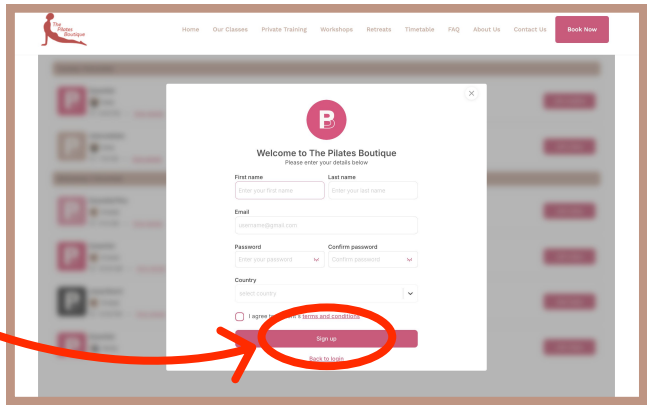
For the first time logging in, you must select 'create an account'



Step 4:

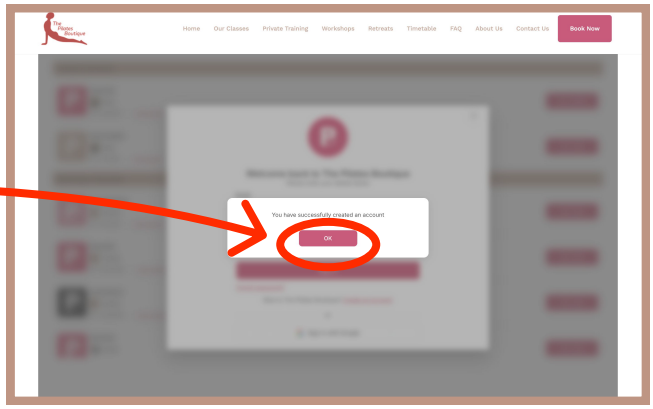
Once you have entered your details and ticked the T&Cs box. Click ‘Sign Up’

Ensure your email address is the same one you used on the previous system



Step 5:
If you see this screen, you have successfully created an account! Click ‘Ok’ to finish the setup

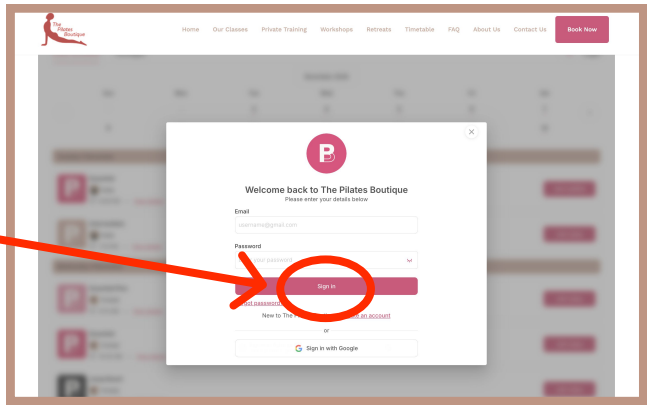
From now on, you can just login with these details



Section 2
How to book a class for the first time

Step 1:

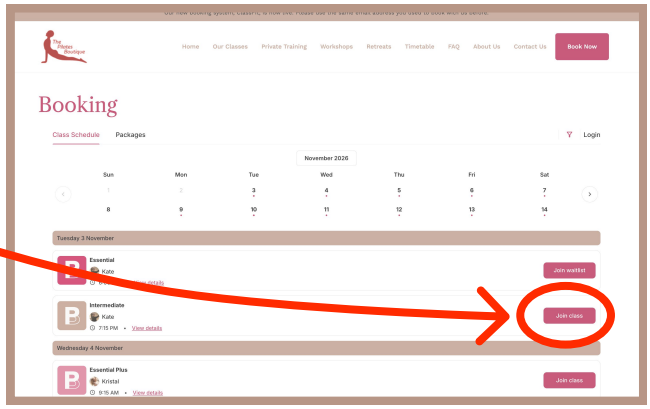
Sign in with your email address and password



Step 2:

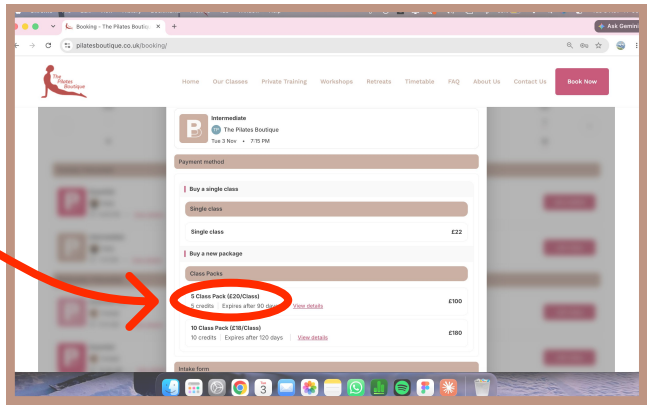
Using the ‘class schedule’, choose a class you would like to book and click ‘Join Class’

If logging in for the first time this step will be skipped. (You already chose the class in step 2 at the very beginning)



Step 3:

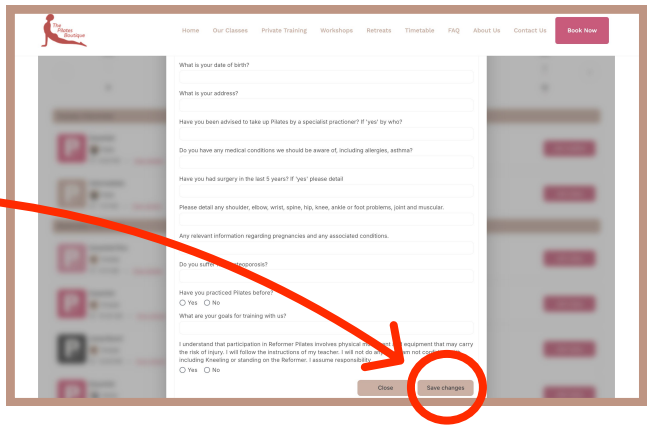
Click on ‘single class’ to book 1 class. Or choose the pack you would like to purchase, for this demo, we are purchasing a 5 class pack.



Step 4:

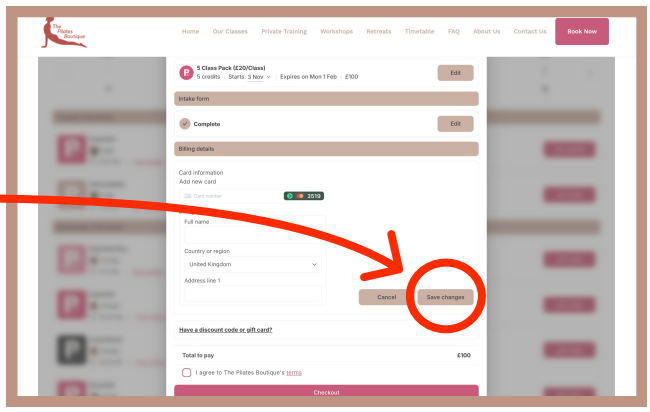
Complete the intake form and click ‘Save Changes’ at the bottom

You will only need to do this once



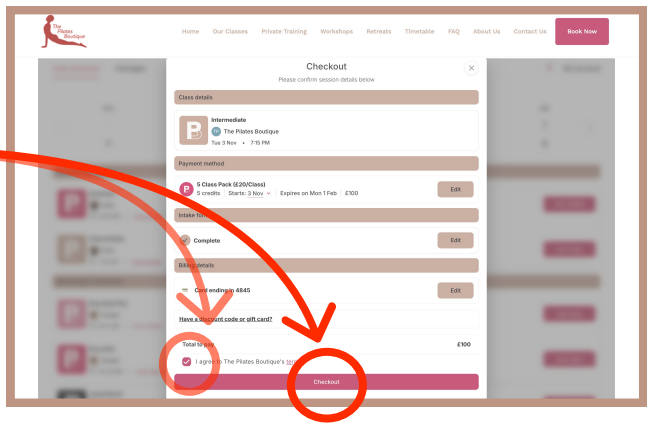
Step 5:

Enter your billing details and click ‘Save Changes’



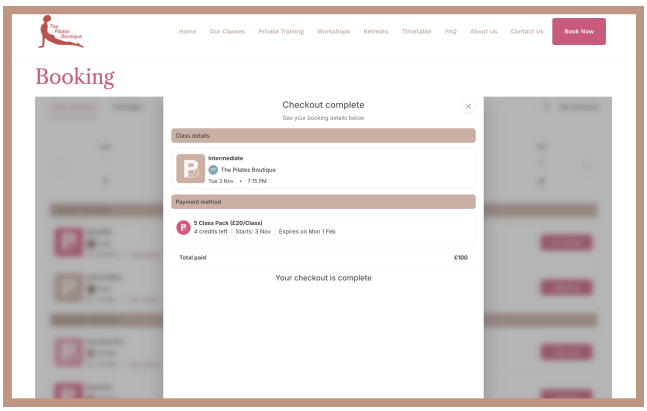
Step 6:

Tick the box to agree to the terms, and then click ‘Checkout’



Step 7:

Scroll up to view your bookings details. This screen confirms you have successfully booked a class

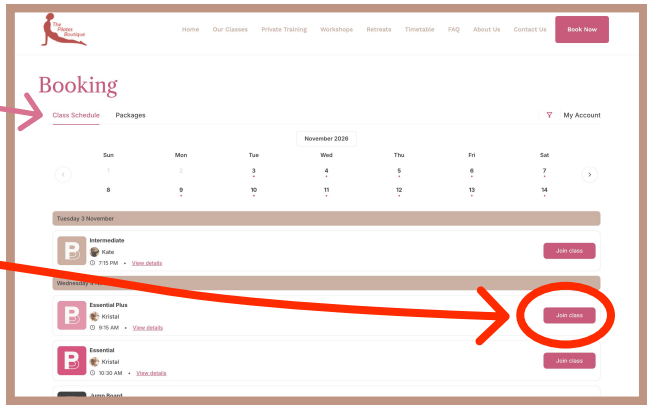


Section 3

How to book classes using package credits

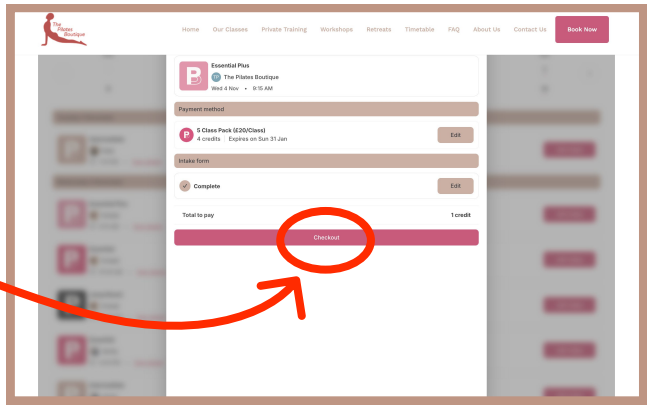
Step 1:

Using the **‘class schedule’** in the top left once you have logged in, choose a class you would like to book and click ‘Join Class’



Step 2:

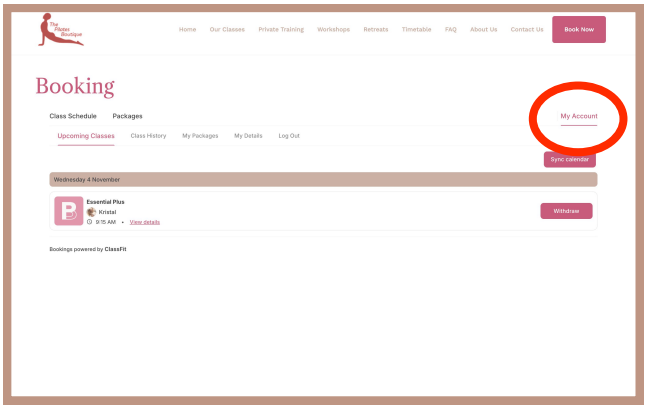
Click ‘Checkout’, Any package credits you have will automatically be applied



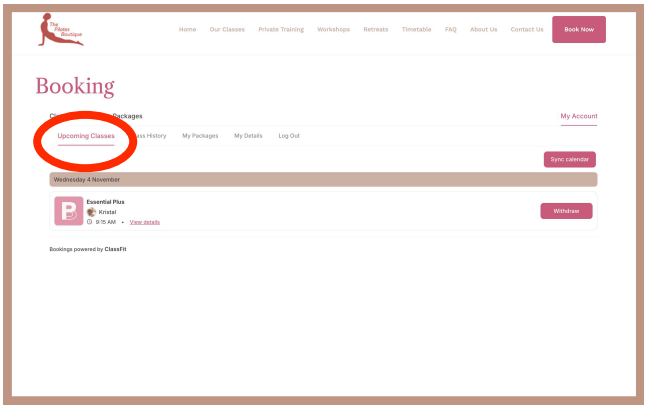
Section 4

How to navigate your account

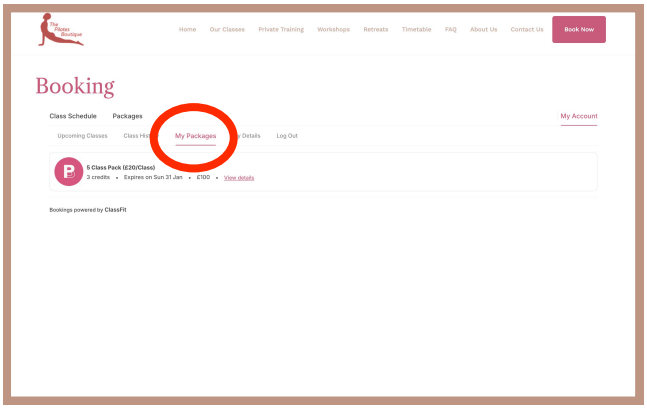
‘My Account’
Click this to go to your account where you can manage everything



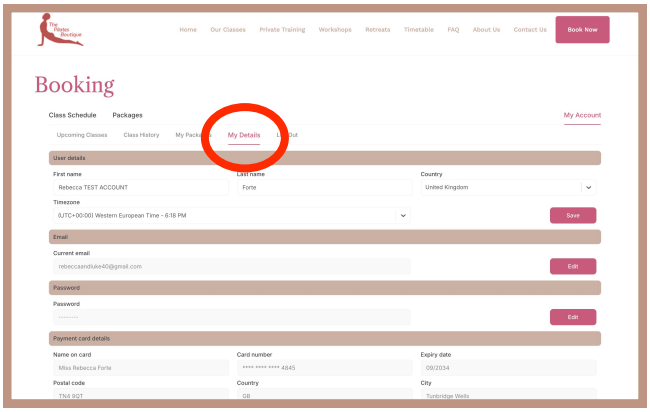
‘Upcoming Classes’
Click this to view all upcoming classes that you have booked



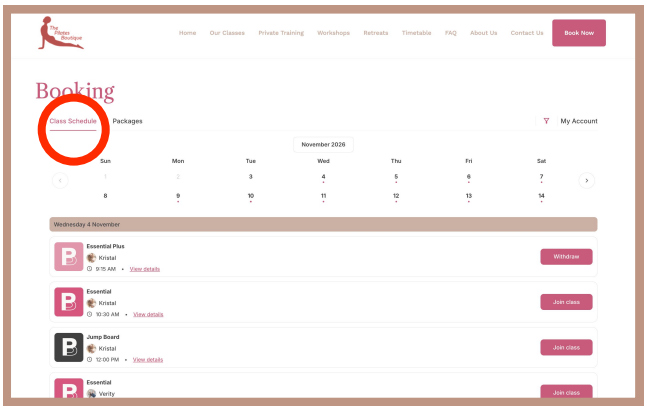
‘My Packages’
Click this to go view your active packages. You can view credits left, and expiry dates.



‘My Details’
Click this to go view or edit your personal details and payment information



‘Class Schedule’
Click this to view the timetable and join a class



‘Packages’ (next to class schedule tab)
Click this to purchase a new package

